

October/November 2003

The Worth Ross Tenant Newsletter Service



**A Reminder,
Turn Back
Your Clock
Oct. 26th, 2003**

**Your Worth Ross
& Associates Team!**

Contact Us: (214) 522-9100

Worth Ross
Broker Owner, Ext. 202
worth@worthross.com

Kevin Curran
Agent, Ext. 212
kevin@worthross.com

Oliver Roberts
Agent, Ext. 207
oliver@worthross.com

Melissa Zacha
Agent, Ext. 214
melissa@worthross.com

Katrina Mitchell
Work Order Supervisor, Ext. 204
katrina@worthross.com

Helen Wright
Accounting, Ext. 205
helen@worthross.com

Ping Liu, CPA
Accounting, Ext. 211
ping@worthross.com

Terri Chamness
Association Mgr., Ext. 201
terri@worthross.com

**Check Out
Our Web Site
www.worthross.com**

Fall Maintenance Tips

With the transition to cooler weather, home maintenance switches gears. To assist you, we have prepared some useful tips for maintaining your residence during the coming months

Outside maintenance

- Adjust the frequency of the watering system accordingly, when appropriate, turn it completely off.
- Rake up leaves
- Disconnect garden hoses from outdoor spigots in the event of possible freezing.
- Report any problems with standing water.
- Trim bushes away from house and weed garden beds in preparation for winter. This is also a safety item around walkways as well.
- The days are shorter and darker earlier, therefore, be sure to remove any debris or object which could cause injuries or falls (such as for trick or treaters), and also prevent fires.
- Turn on outdoor lights when appropriate, such as for trick or treaters, but to save on energy bills, turn off during the day.
- If you have a fireplace, NEVER put warm or hot ashes in a trash can. Instead, place in a metal container away from the residence, until cold, then dispose of properly.

Pest Prevention

Ants become more aggressive with cooler weather and will try to move indoors. However, there are measures to take for prevention.

- Before bringing in potted plants, check for "ant nests" and if there are any, flush the pot repeatedly with water to flush them out. Once assured ants are removed, the plant can be safely brought into the residence.
- If you have a pet, to prevent ants from accessing the food, put a thin ring of petroleum jelly around the bowl.
- Empty the garbage often and dispose of properly in garbage receptacles.
- Keep food and spills cleaned up throughout the home to avoid attraction of ants.
- If you bring firewood in, do so shortly before you need it and do not store in the residence. Firewood attracts a variety of pests, including ants, and can transport them into your home.

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Worth Ross Management Co. Inc.

4145 Travis St., #204
Dallas, TX 75204

(800)-522-9119

(214) 522-9100

Fax: (214) 528-6889

worth@worthross.com

www.worthross.com

Report Your Maintenance On The Internet!

Did You Know?

Did you know that you could report your maintenance on our updated Web Site? It's easy, just go to www.worthross.com and choose Resident Information, and Maintenance Form. Just fill in each item, tabbing from one to another, and send. We will send a confirmation e-mail to you.

Know someone who is looking for a home?

Know a homeowner who would like to rent out their home? Refer them to us and we will reward you. We just need a name and telephone number of the person you are referring, or simply have them mention your name when they call us. Call, fax or send us an e-mail to earn your reward today.



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Fall Maintenance Tips, Continued

Inside Maintenance

- Change the filter if you have a forced air system. This is important to do throughout the year. It will lead to lower heating bills and help keep the air cleaner in your residence.
- Check your smoke alarm and if not working, replace the battery. If it still does not work, report it *immediately*. This is an important safety item for you and your family.
- Check dryer vents regularly to remove debris. This will increase the efficiency and avoid a possible fire.
- Check your windows and doors for proper closure and locking. Be sure all windows and doors are closed when leaving the resident to prevent rain damage and increase safety.
- If you have a fireplace, before lighting the fire, be *sure* the damper is open.
- If when you do use your fireplace and there are any problems, immediately extinguish the fire, and notify *us immediately*.
- Report your maintenance to prevent larger maintenance problems.

Please contact us if there is anything we can do to assist you. The team at Worth Ross Management Co., Inc. wishes you a Safe & Happy Halloween and Thanksgiving.

Closed Thanksgiving Nov. 26th, 2003